
***Excise Department,
State of Maharashtra***
License: Checklist, Fee
and Procedure

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1. Form I (Molasses-based, Grain-based, Another fermentative base)

1.1. Checklist

Sl. No	Criteria
1	Application Form with the Court Fee Stamp Rs. 5/-
2	Challan for the application fee of Rs 500/-
3	Plans and layout of the proposed project as per provisions of rules 3 of Maharashtra Distillation of Spirit and Manufacture of Potable Liquor Rules 1966 (4 Copies)
4	Proof of utilities at the proposed site
5	Detailed Project Report
6	Proof of Ownership. Property documents in case the place at which the project is to constructed is self-owned. Otherwise upload Rent or Lease Agreement along with the NOC from the Owner
7	Proof of Non-Agriculture Land
8	Consent to establish from Maharashtra Pollution Control Board (MPCB) for LOI and consent to operate for license
9	NOC for Fire at the time of license
10	Certificate of Incorporation in case of a company
11	If the firm is Private Limited Company, then upload Memorandum of Association and Articles of Association document. If the firm is a partnership firm, then upload Partnership Deed Copy along with the Aadhaar cards of all Directors/Partners involved (with form 32)
12	Central Government's Industrial Entrepreneur Memorandum (IEM)
13	Self-declaration stating no pending dues from any pending Government department
14	Undertaking for following rules and regulations
15	Copy of firm's PAN Card /TAN Card
16	Antecedent Report from Police Department
17	Details of foreign investment, if any

1.2. Fee

Serial No	Type of License	Description of License	Fee for grant / renewal / continuance for one year / one case (in ₹)
(1)	(2)	(3)	(4)
A-1A	Form I	License for constructing and working a distillery for manufacture of Spirit granted under Rule 3 of the Maharashtra Distillation of Spirit and Manufacture of Potable Liquor Rules, 1966-	
The applicant desires to manufacture spirit annually through primary distillation-			
	(a)	Up to 45,00,000 B.L.	5,31,300

Serial No	Type of License	Description of License	Fee for grant / renewal / continuance for one year / one case (in ₹)
(1)	(2)	(3)	(4)
		(b) From 45,00,001 B.L. to 90,00,000 B.L.	6,64,125
		(c) From 90,00,001 B.L. to 1,35,00,000 B.L.	7,96,950
		(d) From 1,35,00,001 B.L. to 1,80,00,000 B.L.	9,29,775
		(e) 1,80,00,001 B.L. and above	13,28,250
A-1B	Form I	License for constructing and working a distillery for manufacture of Spirit granted under Rule 3 of the Maharashtra Distillation of Spirit and Manufacture of Potable Liquor Rules, 1966 for only re-distillation-	
The applicant desires to manufacture spirit annually through re-distillation-			
		(a) Upto 90,00,000 B.L.	2,65,650
		(b) 90,00,001 B.L. and above	5,31,300
A-1C	Form I	License for constructing and working a distillery for manufacture of Spirit granted under Rule 3 of the Maharashtra Distillation of Spirit and Manufacture of Potable Liquor Rules, 1966 for manufacture of grape spirit only by Pot Distillation Method .	46,490

1.3. Process Description for Form I

1. The applicant shall pay the application fee in GRAS
2. The Applicant shall submit the duly stamped application form for availing the Letter of Intent along with the checklist documents to the Government. The Challan for the application fee shall be submitted along with the other documents
3. Once the Letter of Intent has been granted, the applicant shall collect the LOI from the Commissionerate office
4. Post the completion of proposed project, the applicant shall communicate to the Government
5. The applicant shall submit the checklist documents to the Government
6. Once the application gets approved, the applicant shall pay the License fee in GRAS and submit the Challan copy to the Government
7. The applicant shall collect the license copy from the District Superintendent once the license has been granted

2. PLL

2.1. Checklist

Sl. No	Criteria
1	Application Form - Form P.L. A (On Company's Letter Head) with the Court Fee Stamp Rs. 5/-
2	Challan Copy for the Application fees of Rs. 500/-
3	Proof of ownership of the place. Property documents in case the place at which the project is to constructed is self-owned. Otherwise upload Rent or Lease Agreement along with the NOC from the Owner
4	If the firm is Private Limited Company, then upload Memorandum of Association and Articles of Association document. If the firm is a partnership firm, then upload Partnership Deed Copy along with the Aadhaar cards of all Directors/Partners involved (with form 32)
5	Proof of utilities at the proposed site
6	Certificate of Incorporation in case of a company
7	Proof of Non-Agriculture Land
8	Consent to establish from Maharashtra Pollution Control Board (MPCB) for LOI and consent to operate for license
9	NOC for Fire at the time of license
10	Manufacturing process of Foreign Liquor (in 4 copies)
11	Proposed project layout map or Blueprint including details of equipment (4 copies)
12	Detailed project report (including availability of raw material)
13	Details of foreign investment, if any
14	Self-declaration stating no pending dues from any pending Government department
15	Undertaking for following rules and regulations
16	Copy of firm's PAN Card /TAN Card
17	Antecedent Report from Police Department

2.2. Fee

Serial No	Type of License	Description of License	Fee for grant / renewal / continuance for one year / one case (in ₹)
(1)	(2)	(3)	(4)
A-2A	Form PLL	License for manufacture of Potable Liquor granted under Rule 15(2) of the Maharashtra Distillation of Spirit and Manufacture of Potable Liquor Rules, 1966- For annual production-	
		(a) Minimum fees or average production of preceding year if up to 2,09,000 cases each of 9 B.L. or for nil production	33,20,625
		(b) Above 2,09,000 cases of 9 B.L. each.	16.00 per case

Serial No	Type of License	Description of License	Fee for grant / renewal / continuance for one year / one case (in ₹)
(1)	(2)	(3)	(4)
		Fees for the existing licence-holders shall be paid as per rate prescribed above, in the applicable slab, considering production in cases of 9 B.L. each of the preceding year.	
A-2B	Form PLL	License for manufacture of Potable Liquor (Grape Brandy made purely from Grape Spirit without blending with any other spirit) granted under Rule 15(2) of the Maharashtra Distillation of Spirit and Manufacture of Potable Liquor Rules, 1966 to holder of license in Form 'BRL' (for manufacture of wine) and license in Form 'T' (for manufacture of grape spirit) granted under relevant rules.	1,06,260

2.3. Process Description for PLL

1. The applicant shall pay the application fee in GRAS
2. The Applicant shall submit the duly stamped application form for availing the Letter of Intent along with the checklist documents to the Government. The Challan for the application fee shall be submitted along with the other documents
3. Once the Letter of Intent has been granted, the applicant shall collect the LOI from the Commissionerate office
4. Post the completion of proposed project, the applicant shall communicate to the Government
5. The applicant shall submit the checklist documents to the Government
6. Once the application gets approved, the applicant shall pay the License fee in GRAS and submit the Challan copy to the Government
7. The applicant shall collect the license copy from the District Superintendent once the license has been granted

3. BRL (Beer)

3.1. Checklist

Sl. No	Criteria
1	Application Form - Form BRA (On Company's Letter Head) with the Court Fee Stamp Rs. 5/-
2	Challan Copy for the Application fees of Rs. 500/-
3	Proof of ownership of the place. Property documents in case the place at which the project is to constructed is self-owned. Otherwise upload Rent or Lease Agreement along with the NOC from the Owner
4	If the firm is Private Limited Company, then upload Memorandum of Association and Articles of Association document. If the firm is a partnership firm, then upload Partnership Deed Copy along with the Aadhaar cards of all Directors/Partners involved (with form 32)
5	Certificate of Incorporation in case of a company
6	Proposed project layout map or Blueprint including details of equipment (4 copies)
7	Detail project report (including availability of raw material)
8	Proof of utilities at the proposed site
9	Proof of Non-Agriculture Land
10	NOC for Fire at the time of license
11	Manufacturing process of beer (4 copies)
12	Consent to establish from Maharashtra Pollution Control Board (MPCB) for LOI and consent to operate for license
13	Copy of valid FL-3/E-license, if any, in case of Microbrewery
14	Details of foreign investment, if any
15	Self-declaration stating no pending dues from any pending Government department
16	Undertaking for following rules and regulations
17	Copy of firm's PAN Card /TAN Card
18	Antecedent Report from Police Department

3.2. Fee

Serial No	Type of License	Description of License	Fee for grant / renewal / continuance for one year / one case (in ₹)
(1)	(2)	(3)	(4)
B-1	Form BRL	License for manufacture of Beer/Wine granted under Rule 3(2) of the Maharashtra Manufacture of Beer and Wine Rules, 1966-	
		(A) For Beer- For annual production-	
		(a) Minimum fees or average production of preceding year upto 2,00,000 cases each of 7.8 BL or nil production.	10,62,600
		(b) Above 2,00,000 cases each of 7.8 BL of Beer	5.35

Serial No	Type of License	Description of License	Fee for grant / renewal / continuance for one year / one case (in ₹)
(1)	(2)	(3)	(4)
			per case
		Fees for the existing licence-holders shall be paid as per rate prescribed above, in the applicable slab, considering production in cases of 7.8 B.L. each of the preceding year.	

3.3. Process Description for BRL (Beer)

1. The applicant shall pay the application fee in GRAS
2. The Applicant shall submit the duly stamped application form for availing the Letter of Intent along with the checklist documents to the Collector. The Challan for the application fee shall be submitted along with the other documents
3. Once the Letter of Intent has been granted, the applicant shall collect the LOI from the Collector office
4. Post the completion of proposed project, the applicant shall communicate to the Collector
5. The applicant shall submit the checklist documents to the Collector
6. Once the application gets approved, the applicant shall pay the License fee in GRAS and submit the Challan copy to the Government
7. The applicant shall collect the license copy from the District Superintendent once the license has been granted

4. CL-1

4.1. Checklist

Sl. No	Criteria
1	Application Form - Form CLA (On Company's Letter Head) with the Court Fee Stamp Rs. 5/-
2	Challan Copy for the Application fees of Rs. 500/-
3	Proof of ownership of the place. Property documents in case the place at which the project is to constructed is self-owned. Otherwise upload Rent or Lease Agreement along with the NOC from the Owner
4	If the firm is Private Limited Company, then upload Memorandum of Association and Articles of Association document. If the firm is a partnership firm, then upload Partnership Deed Copy along with the Aadhaar cards of all Directors/Partners involved (with form 32)
5	Certificate of Incorporation in case of a company
6	Proposed project layout map or Blueprint including details of equipment (4 copies)
7	Detailed project report (including availability of raw material)
8	Proof of utilities at the proposed site
9	Proof of Non-Agriculture Land
10	NOC for Fire at the time of license
11	Consent to establish from Maharashtra Pollution Control Board (MPCB) for LOI and consent to operate for license
12	Manufacturing process of Country Liquor (4 copies)
13	Self-declaration stating no pending dues from any pending Government department
14	Undertaking for following rules and regulations
15	Copy of firm's PAN Card /TAN Card
16	Antecedent Report from Police Department

Note: All documents should be submitted in 2 sets.

4.2. Fee

Serial No	Type of License	Description of License	Fee for grant / renewal / continuance for one year / one case (in ₹)
(1)	(2)	(3)	(4)
C-1	Form CL-I	License for manufacture of Country Liquor granted under Rule 3(2) of the Maharashtra Country Liquor Rules, 1973- For annual production-	
		(a) Minimum fees or average production of preceding year upto 2,00,000 cases of 9 BL or nil production.	26,56,500
		(b) Above 2,00,000 cases of 9 B.L. each.	13.60 per case
		Fees for the existing licence-holders shall be paid as per rate prescribed above, in the applicable slab, considering production in cases of 9 B.L. each of the preceding year.	

4.3. Process Description for CL-I

1. The applicant shall pay the application fee in GRAS
2. The Applicant shall submit the duly stamped application form for availing the Letter of Intent along with the checklist documents to the Commissioner, State Excise. The Challan for the application fee shall be submitted along with the other documents
3. Once the Letter of Intent has been granted, the applicant shall collect the LOI from the Commissioner , State Excise
4. Post the completion of proposed project, the applicant shall communicate to the Commissioner, State Excise.
5. The applicant shall submit the checklist documents to the Commissioner, State Excise
6. Once the application gets approved, the applicant shall pay the License fee in GRAS and submit the Challan copy to the Commissioner, State Excise
7. The applicant shall collect the license copy from the District Superintendent once the license has been granted

5. CL-II

5.1. Checklist

Sl. No	Criteria
1	Application Form on Company's Letter Head with the Court Fee Stamp Rs. 5/-
2	Challan Copy for the Application fees of Rs. 100/-
3	Proof of ownership of the place. Property documents in case the place at which the project is to constructed is self-owned. Otherwise upload Rent or Lease Agreement along with the NOC from the Owner
4	If the firm is Private Limited Company, then upload Memorandum of Association and Articles of Association document. If the firm is a partnership firm, then upload Partnership Deed Copy along with the Aadhaar cards of all Directors/Partners involved (with form 32)
5	Proposed Warehouse Blueprint (4 copies). Note: The area of the warehouse premises shall be at least 45 sq. meter and shall have a storage capacity of at least 2,500 cases of country liquor at a time
6	Self- declaration stating no pending dues from any Government Department
7	Bank guarantee / solvency certificate
8	Documents regarding the procurement details of Country Liquor (Letter from CL-I)
9	Antecedent Certificate from the Police Department
10	Undertaking for following rules and regulations
11	Authorized Construction Certificate

5.2. Fee

Serial No	Type of License	Description of License	Fee for grant / renewal / continuance for one year / one case (in ₹)
(1)	(2)	(3)	(4)
C-2	Form CL-II	License granted under Rule 14(2) the Maharashtra Country Liquor Rules, 1973 authorizing the storage and wholesale sale of duty paid country liquor to retail shops- For annual sale-	
		(a) Minimum fees or sale of preceding one year up to 25,000 cases of 9 B.L. or nil sale.	2,98,860
		(b) Above 25,000 cases of 9 B.L. each.	12.00 per case
		Fees for the existing licence-holders shall be paid as per rate prescribed above, in the applicable slab, considering sale of the preceding year.	

5.3. Process Description for CL-II

1. The applicant shall pay the application fee in GRAS
2. The Applicant shall submit the duly stamped application form for availing the license along with the checklist documents to the Commissioner, State Excise. The Challan for the application fee shall be submitted along with the other documents
3. Once the application gets approved, the applicant shall pay the License fee in GRAS and submit the Challan copy to the Commissioner, State Excise

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4. The applicant shall collect the license copy from the District Superintendent once the license has been granted

6. TD-I

6.1. Checklist

Sl. No	Criteria
1	Application for Toddy TD-1 license with five rupees court fee stamp. Only the applicants whose bid or tender has been accepted under the Auction-cum-Tender is eligible to apply for TD-1
2	Receipt or challan of full amount of bid or 1/4 & 1/6 amount paid receipt
3	Shop and establishment act license
4	Proof of ownership of the place. Property documents in case the place at which the project is to be constructed is self-owned. Otherwise upload Rent or Lease Agreement along with the NOC from the Owner
5	If the firm is a partnership firm, then upload Partnership Deed Copy
6	FSSAI license
7	Self- declaration stating no pending dues from any other Government Department
8	Undertaking that the applicant does not hold any existing licenses granted under the Maharashtra Prohibition Act, 1949
9	Location Blueprint (4 copies). Note: The place shall not be less than 9 Sq. Meters. The place shall be situated in Municipal Corporation or A/B Class Municipal Corporation shall be within 50 meters. The place shall be situated at least 100 meters away from any educational institution, religious institution, MSRTC bus stand or depot
10	Copy of TD-5 or Tree Taping Permit

6.2. Fee

Not applicable as the license is auction-based

6.3. Process Description

1. Licensee shall enroll into the e-tendering portal (URL: <https://mahatenders.gov.in/nicgep/app>) under Online Bidder Enrollment tab
2. The applicant shall register for the online Auction-cum-Tender process and submits the duly filled the BOQ (Bill of Quantities) form, checklist documents as mentioned above and submit the tender online
3. The applicant pays the EMD (Earnest Money Deposit) for participation into the tender (as per the details received from the District Superintendent office). The applicant uploads the payment details in e-tender website
4. The District office performs the technical and financial evaluation of the tender application. In case the application gets rejected, the EMD gets refunded to the applicant
5. Once the tender application is approved, the applicant then participates in the auction process as per the tender schedule published by the District Superintendent office
6. Post the applicant has been granted the license in the Auction process, the applicant shall pay the agreed upon amount in GRAS
7. The applicant shall submit the application form along with the checklist documents to the Collector. Challan of the license fee shall be submitted along with the other checklist documents

7. Label Registration

7.1. Checklist

Sl. No	Criteria: New Label, Maharashtra (15 days - Display in Excise Department - Commissioner Office)
1	Original printed copy of Label. Once the label copy is uploaded, the applicant needs to add the hexadecimal codes for all the colors that exist in the label copy
2	FSSAI Registration Certificate
3	Trademark copy (if any)

Sl. No	Criteria: Domestic Export, Maharashtra to other States
1	Original printed copy of Label. Once the label copy is uploaded, the applicant needs to add the hexadecimal codes for all the colors that exist in the label copy
2	FSSAI Registration Certificate
3	Trademark copy (if any)

Sl. No	Criteria: Domestic Import, other States to Maharashtra (Form K)
1	Original printed copy of Label. Once the label copy is uploaded, the applicant needs to add the hexadecimal codes for all the colors that exist in the label copy
2	Trademark copy/ Trademark Registration Approval
3	FSSAI Registration Certificate
4	Valid license copies of concerned country
5	Affidavit regarding no dues of income tax and sales tax
6	Trademark registration of the brand
7	MRP Section of Brand and Label
8	Agreement copy of Partnership approved by concerned excise authority
9	Exporting Country approval for the label (Optional)
10	Current label image approved for use in Maharashtra
11	Tie-up Agreement

Sl. No	Criteria: Overseas Export, Maharashtra to Other Countries
1	Original printed copy of Label. Once the label copy is uploaded, the applicant needs to add the hexadecimal codes for all the colors that exist in the label copy
2	FSSAI Registration Certificate
3	Name of Brand and Trademark copy (if any)

Sl. No	Criteria: Overseas Import, other Countries to Maharashtra (Form L)
1	Original printed copy of Label. Once the label copy is uploaded, the applicant needs to add the hexadecimal codes for all the colors that exist in the label copy
2	Trademark copy/ Trademark Registration Approval
3	FSSAI Registration Frontier
4	Valid license Copy of concerned country
5	Affidavit regarding no dues of income tax and sales tax
6	MRP Section of Brand and Label
7	Agreement copy of Partnership approved by concerned excise authority
8	Color copy of Label. Once the label copy is uploaded, the applicant needs to add the hexadecimal codes for all the colors that exist in the label copy
9	Exporting Country approval for the label (optional)
10	Current label image approved for use in Maharashtra

7.2. Fee

Serial No	Type of License	Description of License	Fee for grant / renewal / continuance for one year / one case (in ₹)
(1)	(2)	(3)	(4)
1	Form K	Certificate of Registration (for manufactories of the IMFL/Beer situated in a State other than the State of Maharashtra) granted under Rule 9B of the Maharashtra Foreign Liquor (Import and Export) Rules, 1963.	9,29,775

Note: There's no fee for registration of labels for CL-I, PLL and BRL license types.

7.3. Process Description

1. The manufacturer/importer shall login into the Label Registration module in Supply Chain Management system (URL: <https://scmexcise.mahaonline.gov.in/>)
2. The manufacturer/importer submits an online application and uploads the supporting documents as per the checklist.
3. Once the application gets approved, the applicant shall pay the Label fee in GRAS (only in case of Form K/importer) and upload the Challan copy in the online system
4. The applicant shall download the label copy remotely once the label has been approved

8. Import Permit

8.1. Checklist

There are no documents to be submitted while applying for Import Permit.

8.2. Process Description

1. Licensee shall login into the Liquor Trader Management in Supply Chain Management system (URL: <https://scmexcise.mahaonline.gov.in/>)
2. Navigate to 'Received Entry' tab
3. Navigate to 'Import Application for Out of State' tab or 'Import Application Out of Country' tab
4. Click on 'Add New' button in case the licensee wishes to apply for a new permit
5. Licensee would feed in detail in the new form
6. Post filling appropriate information, the licensee shall fill in the Challan Details and Challan Details (2) (in case Challan (2) is available)
7. Click on 'Save' once all the details are keyed in
8. Licensee can Click on Search in 'Received Entry' in case he/she wishes to search for details regarding the previous import pass applied
9. Once the officer approves/verifies the import pass, the licensee would be able to see the Status as 'Verified'
10. Licensee can download the Import Permit remotely

9. Export Permit

9.1. Checklist

There are no documents to be submitted while applying for Export Permit.

9.2. Process Description

1. Licensee shall login into the Liquor Production & Dispatch Management in Supply Chain Management system (URL: <https://scmexcise.mahaonline.gov.in/>)
2. Navigate to 'Application Entry' tab
3. Navigate to 'Application Export Dispatch' tab
4. Click on 'Add New' button in case the licensee wishes to apply for a new permit
5. Licensee would feed in detail in the Application Export Dispatch
6. Just in case, the manufacturer wishes to dispatch more than one type of pack size, he/she shall select 'All Sizes'. The licensee can select from the stock available with that particular licensee
7. Post filling appropriate information, the licensee shall fill in the Transporter Details
8. Post filling appropriate information, the licensee shall fill in the Challan Details and Challan Details (2) (in case Challan (2) is available)
9. Click on 'Save' once all the details are keyed in respective tabs
10. Licensee can Click on Search in 'Application Export Dispatch' in case he/she wishes to search for details regarding the previous export pass applied
11. Once the officer approves/verifies the export pass, the licensee would be able to see the Status as 'Verified'
12. Licensee can download the Export Permit remotely

10. Transport Pass

10.1. Checklist

There are no documents to be submitted while applying for Transport Pass.

10.2. Process Description

1. Licensee shall login into the Liquor Production & Dispatch Management in Supply Chain Management system (URL: <https://scmexcise.mahaonline.gov.in/>)
2. Navigate to 'Transaction Entry' tab
3. Navigate to 'Dispatch Entry Daily' tab
4. Click on 'Add New' button in case the licensee wishes to apply for a new transport pass.
5. Licensee would fill detail in the Dispatch Entry
6. Just in case, the manufacturer wishes to dispatch more than one type of pack size, he/she shall select 'All Sizes'. The licensee can select from the stock available with that particular licensee
7. Post filling appropriate information, the licensee shall fill in the Transporter Details
8. Post filling appropriate information, the licensee shall fill in the Challan Details and Challan Details (2) (in case Challan (2) is available)
9. Click on 'Save' once all the details are keyed in respective tabs
10. Licensee can Click on Search in 'Dispatch Entry' in case he/she wishes to search for details regarding the previous transport pass applied
11. Once the officer approves/verifies the transport pass, the licensee would be able to see the Status as 'Verified'
12. Licensee can download the Transport Pass remotely